

**MINUTES OF THE
WENDOVER CITY COUNCIL MEETING
Thursday, September 5, 2013 at 6:30 P.M.
Wendover City, Tooele County Complex Building**

1. CALL MEETING TO ORDER.

Mayor Mike Crawford called this meeting to order at 6:30 p.m.

2. ROLL CALL.

PRESENT:	Mayor	Mike Crawford
	Councilmember	Lamar Melville
	Councilmember	Karen Shepherd
	Councilmember	Mandolin Hunt
	Councilmember	Gordon Stewart
	Councilmember	Dennis Sweat
	City Administrator	Glenn Wadsworth
	City Clerk/Recorder	Mariah Murphy
	City Treasurer	Darlene Trammell
	City Attorney	Joel Linares

AUDIENCE: Gary Bean (others in attendance that did not sign in)

3. PLEDGE OF ALLEGIANCE.

Lead by City Clerk Mariah Murphy.

4. APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF AUGUST 22, 2013.

Motion made by Councilmember Gordon Stewart, seconded by Councilmember Lamar Melville to approve the regular City Council Meeting Minutes of August 22, 2013. All in favor, motion passed.

5. DEPARTMENT UPDATES:

A) SHERIFFS DEPARTMENT

Stats were provided to the City Council. Lt. Morgan reported that two (2) new deputies (Dean Adams and Steven Mindt) were hired for Wendover. He also informed the Council that Tia Rowley has left the Sheriff's Department. No update on the progress of her position.

B) FIRE DEPARTMENT

No update was given. Councilmember Shepherd asked if the funding with Tooele County for the Fire Department was figured out. No comments were made regarding the matter. Fire Chief Mike Young will need to be contacted regarding this matter.

C) UTILITY DEPARTMENT

None.

D) TREASURER

Darlene addressed the Council about the payment being made to Tooele County for the Tooele County Justice Court Secretary. Since the closing of the Court Office the City has continued to pay a quarter of the wages for this employee. Where the Court is only out in Wendover for two (2) days a month Darlene commented that the payment should be reviewed. Mayor Crawford asked if there was a contract in place. Attorney Linares stated that if there was he would need to review it. Councilmember Shepherd suggested that if we were to change the payment a written letter should be sent to the County informing them about the change.

E) CLERK/RECORDER

ULCT Conference

Mariah addressed the Council about an upcoming training held on September 12th and 13th in Salt Lake City with the Utah League of Cities and Towns. A copy of the schedule was provided to the Council. Mariah requested permission to attend the conference. No fee is associated with the attendance of this training.

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to approve City Clerk, Mariah Murphy to attend the Clerks and Recorders ULCT Conference in Salt Lake City, UT held on Thursday, September 12th and Friday September 13th. All in favor, motion passed. To be ratified at the next meeting.

Digitalize City Zoning Map

Mariah addressed the Council about updating the Wendover City Planning and Zoning Map. The Planning Commission suggested having the Map digitized. Mariah informed the Council that she was able to contact Bret Bede with Tooele County and he was able to work up a mock proof of what a digital zoning map could look like. A copy of the proof was provided to the Council. In order to be able to make the map accessible to the City for updating, a new computer program called ArcGIS would be required. Mariah provided the Council with a quote for this program from Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$1,433.19. City Treasurer Darlene Trammell commented that the computer funds could be used for the purchase of this program.

Motion was made by Councilmember Lamar Melville, seconded by Councilmember Dennis Sweat to allow City Clerk, Mariah Murphy to purchase, through the computer fund, the ArcGIS program. All in favor, motion passed. To be ratified at the next meeting.

Phone System

Mariah addressed the Council regarding the phone system for the City Office. Mariah has been working with Tooele County and it seems that the new phones that were purchased will not work on the older equipment currently in place. The County has gone out and received quotes for the purchase of new equipment. Mariah provided the quote to the Council which was \$17,911.22. Mariah asked the Council to possibly consider helping the County with the purchase of the new system. Council did not feel this would be the best route to consider with the updating of the phone system. Further research into other options requested.

Agenda Updates via E-mail

Mariah asked the Council if they would like to have items that are on the agenda e-mailed to them prior to the Council Meeting. Council was all in favor of this.

Further Updates

Mariah also informed the Council the Steve Wallace resigned as a running candidate for the City Councilmember position, that Tooele County School District is selling the apartments used for teacher housing, and that she received the scholarship to attend the Utah Business License Association (UBLA) Conference held on October 9th, 10th, and 11th in Midway, UT.

6. PLANNING AND ZONING:

A) DISCUSSION/DECISION ON PLANNING AND ZONING ORDINANCE DEFINITIONS AND MATTERS RELATED THERETO.

Planning Commission had no update on this item for the Council to review.

Mariah informed the Council that Randy Shepherd was approved from the Planning and Zoning Commission for an extension on his garage. Attorney Linares stated that no action was required from the Council.

Attorney Linares informed the Council that there were two (2) others on the agenda that were found to not meet the requirements under the zoning. They were asked to come in and fill out a Planned Unit Development (PUD) application so they could legally receive permission to complete their projects. Attorney Linares commented that both attendees were not happy about this requirement but it was the correct path to take for the situation. (Attendees were Luis Gonzalez and Federico Carrillo for future reference)

7. CITY ATTORNEY JOEL LINARES UPDATES AND PENDING MATTERS DISCUSSION/DECISION.

1) GARBAGE ORDINANCE

The Council was provided a copy of a newly revised version of the garbage ordinance. Attorney Linares stated that no changes were made within the ordinance itself he just took the current ordinances that were in affect and combined them. Linares also informed the Council that he and Mariah will be working on putting together a workable code book and that this ordinance was the first to be revised to fit within the code book. Council wanted to have time to review the ordinance before making a decision. To be placed on the next meetings agenda.

2) UPDATE ON BONNEVILLE INN

Attorney Linares informed the Council that he and Mariah were able to meet with the new owner and discuss some of the main concerns regarding the property. Linares commented that he was very approachable and seemed willing to work with the City to get the issues resolved. Linares has sent demand letters to the previous owner regarding the payment of the water bill.

8. UPDATE ON GARBAGE TRUCK AND RECOMMENDATIONS OF COUNCIL. DISCUSSION/DECISION.

Mayor Crawford updated the Council on the progress with the purchase of a new garbage truck. Four (4) bids were acquired and both he and City Administrator, Glenn Wadsworth talked with multiple people in regards to finding the best truck that would fit the Cities needs. One of the bids that came through that was mid-range was found to be the better option based on review. The only downside to the purchase was that the truck had to be built and would take at least 45 days to get here. Company in reference is "Signature Equipment." One of the provisions that was discussed was the ability of receiving a rental truck in case the current truck went down. Mayor Crawford along with Darlene informed the Council of the budget and where the funds could be taken for the purchase of the truck. Further discussion with the auditors is needed.

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to proceed with the financing of the purchase of a garbage truck with Signature Equipment and authorize the Mayor to pursue the financing. Roll Call: Councilmember Melville, Aye; Councilmember Shepherd, Aye; Councilmember Hunt, Aye; Councilmember Stewart, Aye; Councilmember Sweat, Aye. Motion passed.

9. UPDATE ON COUNCIL RECOMMENDATIONS TO PROVIDE DETAIL WITH RESPECT TO CURB, GUTTER, SIDEWALK AND DRIVEWAY AT THE BONNEVILLE COMMERCIAL PLAZA. DISCUSSION/DECISION.

City Administrator, Glenn Wadsworth contacted Douglas White to let him know that the Council would not approve the plans without the curb, gutter, sidewalk, and driveway specified. Council wanted more time to review previous meeting minutes regarding the issue before making a decision. Item to be moved to the next meeting.

10. ASSIGN/VOLUNTEER TO ATTEND BLUE STAKES ANNUAL MEETING HELD ON SEPTEMBER 26, 2013, AND ASSIGN MEMBERS OF THE BOARD OF DIRECTORS DISCUSSION/DECISION.

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Lamar Melville to accept the proxy members as stated. All in favor, motion passed.

Decision was made not to send anyone to the meeting.

11. UPDATE ON PERSONNEL POLICIES AND PROCEDURES MANUAL. DISCUSSION/DECISION.

Councilmember Shepherd asked if within the manual a chain of command was listed. Glenn said that most everything is stated in there. Councilmember Shepherd then address the Police Department in regards to whether or not it is against the law to drive while talking on a cell phone. Response was that you can talk on the phone by not text. Councilmember Shepherd suggested looking into putting in a policy with regards to cell phone use while working.

Motion was made by Councilmember Lamar Melville, seconded by Councilmember Mandolin Hunt to approve to have the Personnel Policies and Procedures Manual turned over to City Attorney Joel Linares for further review. All in favor, motion passed.

To be discussed at the next meeting.

12. RECOMMENDATIONS ON PLANS FOR RELOCATION OF CITY SHOP.

DISCUSSION/DECISION.

Mayor Crawford asked the Council what their opinion was on the plans that were provided at the last meeting. Council discussed the options one and two. Glenn asked the Council if they wanted the width of the street to be the same as Bonneville Way. Council agreed to keep it the same.

Motion was made by Councilmember Dennis Sweat, seconded by Councilmember Mandolin Hunt to approve alternative one according to the plans presented. All in favor, motion passed.

Glenn asked the Council to specify what the Council wanted when they stated "preparation" for the site. Council wants to have the whole site prepared meaning to have the area graded and place road base on it and then cover it with gravel.

13. MAYOR MIKE CRAWFORD UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO.

Mayor Crawford informed the Council that World of Speed was canceled this year.

Mayor Crawford is looking into bringing the Carnival back into town. Placement of the Carnival will be on the Dixon property near "The Shop." Payment for the use of the property will be taken and used for funding up at the cemetery.

Councilmember Lamar Melville asked if the water hydrants at the cemetery had been fixed. Further research and discussion is needed regarding this matter. Lamar and Armando will work together on putting together a plan.

Mayor Crawford informed the Council that at the last BUB event \$1420.00 was raised for the Museum fund.

14. CITY ADMINISTRATOR GLENN WADSWORTH UPDATES/PENDING MATTERS AND MATTERS RELATED THERETO.

Glenn received a call from a guy over in Wells, NV that has an animal vehicle that he is selling. Council reviewed the photos and documentation presented and asked Gary if it would be something he needed. Gary did not think the cost associated with gas would be worth it. Council agreed not to purchase the truck.

Glenn reported that the last rainstorm brought in too much water and required utility personnel to check turbidity levels. Water is down to about 209 GPM.

15. UNFINISHED BUSINESS:

Councilmember Sweat addressed the Council about the situation with Saul Mendoza. Both Mayor Crawford and Attorney Linares stated they have tried to contact the gentleman at the trust with no response. Attorney Linares stated he will keep trying. It was discussed that the mayor would possibly get a hold of the trust and try and find out more.

16. NEW BUSINESS:

No new business.

17. COMMENTS FROM AUDIENCE:

Carolyn Neeley approached the Council about being able to save the dogs that are taken to the animal shelter that are picked up by the Animal Control Officer from the Utah side. Comments were made regarding certain steps that can be taken. Attorney Linares suggested having her get a Conditional Use Permit proposing how many dogs she will have a one time and how long she will have them. Mariah emphasized that in order for West Wendover to release the dog they require a receipt from us to do so. Mariah will work on the matter and get things put together.

18. EXECUTIVE MEETING:

No meeting needed.

19. NEXT CITY COUNCIL MEETING THURSDAY, SEPTEMBER 19, 2013 @ 6:30 P.M.

20. ADJOURNMENT:

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Mandolin Hunt to adjourn the meeting. All in favor, motion passed.

Wendover City Mayor Mike Crawford

Wendover City Clerk – Mariah L. Murphy

Date