

**MINUTES OF THE  
WENDOVER CITY COUNCIL MEETING  
Wednesday, August 7, 2013 at 6:30 P.M.  
Wendover City, Tooele County Complex Building**

**1. CALL MEETING TO ORDER.**

Mayor Mike Crawford called this meeting to order at 6:30 p.m.

**2. ROLL CALL.**

PRESENT: Mayor Mike Crawford  
Councilmember Lamar Melville  
Councilmember Karen Shepherd  
Councilmember Mandolin Hunt  
Councilmember Dennis Sweat  
  
City Administrator Glenn Wadsworth  
City Clerk/Recorder Mariah Murphy  
City Treasurer Darlene Trammell

EXCUSED: Councilmember Gordon Stewart

AUDIENCE: Myron Bateman, Jeff Combs, Lt. Jeff Morgan,

**3. PLEDGE OF ALLEGIANCE.**

Lead by Councilmember Dennis Sweat.

**4. APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JULY 17, 2013**

Motion made by Councilmember Karen Shepherd seconded by Councilmember Lamar Melville to approve the Regular City Council Meeting Minutes of July 17, 2013. All in favor, motion passed.

**5. DEPARTMENT UPDATES:**

**A) SHERIFFS DEPARTMENT**

Department stats were provided to the City Council. Discussion was made regarding a computer mount for the Animal Control vehicle. Mayor Crawford asked if Tooele County brings out deputies from Tooele County for the Bonneville Speed Events or if our local deputies cover it. Lt. Morgan stated that they do not cover the event, though they do make periodic checks out there. Mayor Crawford was mainly concerned with the City being covered during the events.

**B) FIRE DEPARTMENT**

No comments made.

**C) UTILITY DEPARTMENT**

No comments made.

**D) TREASURER**

Darlene informed the Council that a new color printer was purchased for the City Clerk. Current Printer was bought “used” and has not been very reliable. A manual feed paper folder has also been ordered for the front office to help in folding flyers and utility bills.

A copy of the PTIF funds were provided to the Council for their review.

Darlene talked with Tooele County regarding the mitigation money that the City usually receives for the Fire Department and found that funds will now be based on responses and performance rather than sent normally. Further discussion was made on what “responses and performance” specifically meant. Darlene stated the Fire Chief Mike Young was looking into it.

All the paperwork has been sent from the Auditors for the annual audit. Fee seems to be under budget. Councilmember Karen Shepherd commented that a review of the contract would be good to look through to verify how the Auditors are paid.

**E) CLERK/RECORDER**

**SERVICE PROJECT FOR WHS VOLLEYBALL TEAM – KATE HENDERSEN**

Council suggested cleaning up the trash and weeds along the main Boulevard in front of the baseball field.

**PROCEDURES FOR ADDING A NAME TO AN ACCOUNT**

Mariah informed that Council that the process to add a name onto an account will be changing. It will now require a notarization from the main account holder to verify the truthfulness of the information. Recent events have required a tighter procedure for ensuring the account holder signs and agrees to the changes.

**LATE FEE FOR KENNEL LICENSE**

Mariah addressed the Council about possibly waiving the late fee on a Kennel License because it is not a standard business. Council agreed that the late fee needed to stay in place.

**BUILDING INSPECTOR**

Mariah informed the Council that David Shelton has passed a few of his tests to become a licensed building inspector. Previous discussion with City Attorney Joel Linares and Mayor Crawford approved David to begin doing inspections on the things that he had been currently certified to do.

**F) CODE ENFORCEMENT**

Council was provided a few letters from local businesses in response to receiving a Courtesy Notice and their remedies for correcting the matters. Councilmember Karen Shepherd asked if having a dumpster enclosure was required. Mayor Crawford mentioned the increase of responses he has had from other businesses in town regarding the issue. Council stated that they would like to review the Ordinances before further efforts are made in enforcing the manner.

Mariah passed out a sheet with the costs for a portable printer and passenger seat desk to be used in the Animal Control vehicle.

Mariah also informed the Councilmember's that a copy of recent Courtesy Notices were available if they wanted to review them later on. Also that all Courtesy Notices are available in the Office for their review at any time.

**MAYOR CRAWFORD CHANGED THE AGENDA TO ITEM # 20**

**20. NEW BUSINESS:**

Myron Bateman with the Board of Health addressed the Council regarding having a representative for the Board of Health for Wendover City.

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to appoint Councilmember Lamar Melville to the Tooele County Board of Health Council as a representative from Wendover City, term to expire on December 31, 2015. All in favor, motion passed.

**MAYOR CRAWFORD CHANGED THE AGENDA BACK IN ORDER.**

**6. PLANNING AND ZONING:**

**A) APPROVE OR REJECT RECOMMENDATIONS OF PLANNING AND ZONING COMMISSION CONDITIONAL USE PERMIT FOR JUDITH REYES AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Lamar Melville to approve Judith Reyes to occupy the security trailer located at 215 East Skyhawk Drive as a residential use, provided that no business is run out of it. All in favor, motion passed.

**B) ACCEPT OR REJECT RECOMMENDATIONS OF PLANNING AND ZONING COMMISSION TO ALLOW SECURITY TRAILER TO BE LOCATED AT 215 EAST SKYHAWK DRIVE. DISCUSSION/DECISION.**

Issue addressed above.

**C) ACCEPT/REJECT/AMEND PROPOSED ZONING DEFINITIONS PROVIDED BY PLANNING AND ZONING COMMISSION. DISCUSSION/DECISION.**

No action taken.

**D) DISCUSSION/DECISION ON "STOP" SIGN LOCATIONS.**

No action taken.

7. **UPDATE ON BUSINESS LICENSES ORDINANCE 2009-04. DISCUSSION/DECISION.**  
 Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to approve and adopt the Wendover City Ordinance 2013-02, an ordinance amending the Wendover City Business License Fee Schedule, License Expiration Date, Procedures for Handling Notices and Late Fees and Business License Application. All in favor, motion passed. Those present Councilmember Karen Shepherd, Councilmember Dennis Sweat, Councilmember Mandolin Hunt, Councilmember Lamar Melville, Mayor Crawford. Councilmember Gordon Stewart was absent. No roll call was stated at this time although it should have been.
  
8. **WAIVE RENTAL FEES ON COMMUNITY CENTER FOR MEMORIAL SERVICE FOR H J KEARNEY HELD ON JULY 27, 2013. CHRISTY RIPPETOE, DISCUSSION/DECISION.**  
 Motion made by Councilmember Lamar Melville seconded by Councilmember Karen Shepherd to waive the rental fees on the Community Building for the Memorial Service held for HJ Kearney on July 27, 2013. All in favor, motion passed.
  
9. **SELECTION OF INDIVIDUAL FOR WELLS RURAL ELECTRIC COMPANY BOARD OF DIRECTORS AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**  
 Council filled out an election form and handed it into City Administrator, Glenn Wadsworth to tally the score.
  
10. **UPDATE ON RETAINING WALL AT 180 N. WILDCAT BLVD. DISCUSSION/DECISION**  
 City Clerk, Mariah Murphy informed the Council of the attempt to send a Courtesy Notice via certified letter to the property owner. Attempt had failed. Council suggested to turn the matter over to City Attorney, Joel Linares.

**MAYOR CRAWFORD MOVED THE AGENDA BACK TO ITEM 9**

9. **SELECTION OF INDIVIDUAL FOR WELLS RURAL ELECTRIC COMPANY BOARD OF DIRECTORS AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**  
 Mayor Crawford read off the tally report.  
  
 Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to mark the ballot with Larry Bradshaw, Jimmy Whited, Christopher Otto and Dale Lotspeich. All in favor, motion passed.

**MAYOR CRAWFORD PUT THE AGENDA BACK IN ORDER**

11. **APPROVE OR DENY SHELTONS TO ATTACH/UTILIZE EXISTING WATER CONNECTION ON TRANSMISSION LINE SOUTH OF THE WATER TREATMENT FACILITY AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**  
 City Administrator Glenn Wadsworth explained to the Council that there is already a ¾ inch meter up in the area that they wanted to connect to that has been used in the past for sheep herders. Glenn commented that he didn't know how or when that water connection was put there.  
  
 Motion made by Councilmember Dennis Sweat, seconded by Councilmember Mandolin Hunt to approve the Shelton's to attach/utilize the existing water connection on the transmission line south of the water treatment facility. All in favor, motion passed.

**12. UPDATE ON KEY ISSUE TO PROVIDE OFFICE KEY TO GARY BEAN. DISCUSSION/DECISION.**

Council decided to approve to have Code Enforcement Officer Gary Bean take the City lap top and also look into the purchase of a portable printer for the ease of printing off documents as needed.

**MAYOR CRAWFORD MOVED THE AGENDA BACK TO ITEM 9**

**9. SELECTION OF INDIVIDUAL FOR WELLS RURAL ELECTRIC COMPANY BOARD OF DIRECTORS AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

City Administrator, Glenn Wadsworth informed the Mayor and Council that the results were read incorrectly.

Councilmember Karen Shepherd amended her previous motion regarding the Board of Directors.

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to mark the ballot with F. Scott Egbert, M. Jonathon Dahl, Fred Montes de Oca and Dale Lotspeich. All in favor, motion passed.

**MAYOR CRAWFORD PUT THE AGENDA BACK IN ORDER**

**13. APPROVE OR DENY DONATION OF \$1,500.00 TO THE “BORDER TOWN BASH” TO BE HELD ON SEPTEMBER 20<sup>TH</sup> AND 21<sup>ST</sup>, 2013. MONIES TO BE TAKEN FROM WENDOVER PROMOTIONS – ROOM TAX. DISCUSSION/DECISION.**

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to approve a donation of \$1,500.00 to the “Border Town Bash” that will be held on September 20<sup>th</sup> and 21<sup>st</sup> of 2013. Monies to be taken from the Wendover Promotions – Room Tax Fund. All in favor, motion passed.

**14. WAIVE FEES ON COMMUNITY CENTER FOR BONNEVILLE RACERS MEETINGS ON AUGUST 15<sup>TH</sup> AND 19<sup>TH</sup>, 2013. DISCUSSION/DECISION**

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Lamar Melville to approve the waiver of fees on the Community Center for the Bonneville Racers meetings on August 15<sup>th</sup> and 19<sup>th</sup> of 2013. All in favor, motion passed.

**15. WAIVE FEES ON COMMUNITY CENTER FOR WELLS RURAL ELECTRIC COMPANY ON TUESDAY, AUGUST 27, 2013 FROM 5:00 PM TO 7 P.M. DISCUSSION/DECISION.**

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to approve the waiver of fees on the Community Center for Wells Rural Electric Company on Tuesday August 27, 2013 from 5:00 P.M. to 7:00 P.M. All in favor, motion passed.

**16. DISCUSSION/DECISION TO CHANGE CITY COUNCIL MEETING DAYS AND MATTERS RELATED THERETO.**

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to amend the Ordinance that dictates the City Council Meetings and change it from the first and third Wednesday of each month to the first and third Thursday of each month beginning at 6:30 P.M. to go into effect immediately. All in favor, motion passed.

**17. MAYOR MIKE CRAWFORD UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO. DISCUSSION/DECISION**

Mayor Crawford informed the Council that he and Glenn met with the Water Attorney Steven Clyde on the agreement with Newmont. Glenn stated that the Gold prices are currently crashing and that is a big concern.

Race week is coming up. City has provided the dry camping area on the newly purchased property near the planned Bonneville Speed Museum. Councilmember Karen Shepherd asked if there was some sort of signage available to the racers that provided a map of the local businesses in the area. Mayor commented that we could use the billboard currently being used for the Museum.

Mayor Crawford informed the Council that we are currently having some problems with the reader board in front of the City Offices. YESCO has been contacted and should have it up and running within a few days.

Mayor Crawford completed a promo with Channel 2 news called "Road Trippin" for the town. It will be airing on Thursday August 15, 2013.

City Administrator, Glenn Wadsworth commented that the rocket event "Hell Fire" was recently held here in Wendover. Glenn mentioned that it gets little advertisement. Council wanted to look into promoting with that event and also other events such as the Bonneville 100 Race that happens in and around Wendover.

Mayor Crawford informed the Council that the Airport will be doing some construction soon and it might shut the airport down for a little while.

**18. CITY ADMINISTRATOR GLENN WADSWORTH UPDATES/PENDING MATTERS AND MATTERS RELATED THERETO.**

Glenn informed the Council that he is in the final stage of the flood plain for CDBG. It was an eight step process and only one more to complete. Glenn stated that it will publish on Monday August 12<sup>th</sup> and conclude on Saturday the 24<sup>th</sup>. They are currently moving offices so it could take a while.

**19. UNFINISHED BUSINESS:**

Mariah informed the Council that the street signs were ordered and will be placed at the corner of First Street and Moriah Ave, Uintah Ave. and Third Street, Uintah Ave. and Fifth Street, Pilot Ave. and Sixth Street, Aria Blvd. and Vista Drive, Vista Drive and Aria Court and Aria Blvd. and Aria Court. Councilmember Lamar Melville stated that we are also going to be moving the Yield Sign over by the track field to Moriah Ave. and also two (2) stop signs along Airport Way (800 South) and First Street. It currently sits as a four-way stop and should be a through street.

Mayor Crawford mentioned that with the Courtesy Notices most people were pleased the notices regarding the posting of physical addresses.

Councilmember Lamar Melville mentioned that Juan got all the Rippetoe property cleared of weeds. Made mentioned that he did a great job.

**21. COMMENTS FROM AUDIENCE:**

No comments made.

**22. EXECUTIVE MEETING:**

No meeting needed.

**23. NEXT CITY COUNCIL MEETING TO BE HELD THURSDAY, AUGUST 22, 2013 @ 6:30 P.M.**

**24. ADJOURNMENT:**

Motion made by Councilmember Mandolin Hunt seconded by Councilmember Lamar Melville to adjourn the meeting. All in favor, motion passed.

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Wendover City Mayor Mike Crawford

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Wendover City Clerk – Mariah L. Murphy

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Date