

**MINUTES OF THE  
WENDOVER CITY COUNCIL MEETING  
Wednesday, July 17, 2013 at 6:30 P.M.  
Wendover City, Tooele County Complex Building**

**1. CALL MEETING TO ORDER.**

Mayor Mike Crawford called this meeting to order at 6:30 p.m.

**2. ROLL CALL.**

PRESENT: Mayor Mike Crawford  
Councilmember Lamar Melville  
Councilmember Karen Shepherd  
Councilmember Mandolin Hunt  
Councilmember Gordon Stewart  
Councilmember Dennis Sweat  
  
City Administrator Glenn Wadsworth  
City Clerk/Recorder Mariah Murphy

EXCUSED: City Treasurer Darlene Trammell

AUDIENCE: Brett Shelton, Alan Rowley, Anne Crawford, Joseph Shaul, Barbara Rowley, Jim Petersen, Pamela Smith and Gary Bean

**3. PLEDGE OF ALLEGIANCE.**

Lead by Councilmember Karen Shepherd.

**4. APPROVAL OF THE SPECIAL COUNCIL MEETING MINUTES OF JUNE 26, 2013**

Motion made by Councilmember Lamar Melville seconded by Councilmember Dennis Sweat to approve the Special Council Meeting Minutes of June 26, 2013. All in favor, motion passed.

**5. APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JULY 03, 2013**

Motion made by Councilmember Karen Shepherd seconded by Councilmember Gordon Stewart to approve the Regular City Council Meeting minutes of July 3, 2013 with the change to a comment stated by City Administrator, Glenn Wadsworth who was not present at the meeting . All in favor, motion passed.

**6. C.A.P. CADET COMMENTS AND OTHER MATTERS RELATED THERETO. ALAN ROWLEY. DISCUSSION/DECISION**

Cadets thanked the City Council & Mayor for the donation given that allowed a few cadets from Wendover to attend encampment. Mayor Crawford and the Council thanked the Cadets for all their service in and around Wendover.

**7. APPROVE OR REJECT CEMETERY LAND SURVEY BY RICHARDSON SURVEYING IN THE AMOUNT OF \$2,800.00 AND MATTERS RELATED THERETO.**

**DISCUSSION/DECISION**

City Administrator, Glenn Wadsworth explained that a Millar is required to move forward with getting the City Cemetery Annexed into the City.

Motion made by Councilmember Lamar Melville, seconded by Councilmember Gordon Stewart to approve the cemetery land survey by Richardson Surveying in the amount of \$2,800.00 and fee be taken from the general fund and authorization given to City Administrator, Glenn Wadsworth to approve. All in favor, motion passed.

**8. UPDATE ON RETAINING WALL AT 180 N. WILDCAT BLVD. DISCUSSION/DECISION**

A Courtesy Letter was sent to the property owner on the 5<sup>th</sup> of July. Council recommended that a certified letter be sent to give proof that the letter was received by the property owner before further steps from the City are taken.

**9. UPDATE OF BUSINESS LICENSES ORDINANCE 2009-04 AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

No update given.

**10. DISCUSSION PERTAINING TO MEMORANDUM OF UNDERSTANDING between Wendover, UT, West Wendover, NV and Newmont USA Limited For Municipal Well(s) Siting and Test Well Development. TO DETERMINE SUITABILITY OF PROPOSED MUNICIPAL WELLS, BOTH LOCATION AND HYDROLOGY, AND MAYOR TO EXECUTE MEMORANDUM OF UNDERSTANDING AS STATED. DISCUSSION/DECISION.**

Pamela Smith addressed the Council and explained that the Memorandum given to the City was given as a way of communication not as an agreement of any kind. Signatures were provided by Newmont and West Wendover, NV. A signature was not required by the City of Wendover to have Newmont move forward with the suitability testing of the wells but was nice to have showing that the City understood that Newmont would be doing the testing. Pamela asked the Council if they would like to receive further communication through memorandum? Council agreed that a memorandum would be appreciated to keep communication open.

Motion was made by Councilmember Dennis Sweat, seconded by Councilmember Lamar Melville to have Mayor Crawford sign the agreement. All in favor, motion passed.

**11. UPDATE AND RECOMMENDATIONS OF PERSONNEL POLICIES AND PROCEDURES MANUAL AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

City Administrator, Glenn Wadsworth is in the process of updating the document and will send it to Legal Council before final review by the City Council.

**12. DISCUSSION ON BONNEVILLE COMMERCIAL PLAZA SUBDIVISION DEVELOPMENT AGREEMENT AND EXECUTION BY MAYOR AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

Council was concerned with no mention of curb and gutter or driveway modifications.

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to reject the Bonneville Commercial Plaza Subdivision Development Agreement as presented. All in favor, motion passed.

**13. WAIVE RENTAL FEE ON COMMUNITY CENTER FOR CONCORDIA COMMUNICATIONS, AIR FORCE CONTRACTOR FOR TUESDAY AUGUST 27, 2013, 0830 TO 1300 HRS. DISCUSSION/DECISION.**

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Mandolin Hunt to approve the waiving of rental fee on the Community Building for Concordia Communications, Air Force Contractor for August 27, 2013 from 8:30 AM to 1:00 PM. All in favor, motion passed.

**14. APPROVE OR DENY MARIAH MURPHY TO ATTEND A BUSINESS LICENSING ASSOCIATION CONFERENCE IN MIDWAY ON OCTOBER 9, 10, 11 2013 PREDICATED ON RECEIVING SCHOLARSHIP TO ATTEND CONFERENCE AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

Motion was made by Councilmember Lamar Melville, seconded by Councilmember Gordon Stewart to approve City Clerk, Mariah Murphy to attend the business licensing association conference in Midway on October 9, 10, 11, 2013 predicated on receiving the scholarship to attend the conference. All in favor, motion passed.

**15. UPDATE ON STREET ADDRESS SIGNS AND REPLACE SIGNS AT SEVEN (7) LOCATIONS AT A COST OF \$983.86 AND MATTERS RELATED THERETO. MARIAH MURPHY. DISCUSSION/DECISION.**

City Clerk, Mariah Murphy presented the Council with documentation showing a map of the City and the current condition of the street signs. Documentation showed many missing street signs and many that needed to be replaced. Council agreed to have Councilmember Lamar Melville work with Mariah to decide which signs were most needed due to Armando being on vacation. Stop signs at needed locations to be discussed at next City Council Meeting.

Motion made by Councilmember Karen Shepherd seconded by Councilmember Dennis Sweat to approve the purchase of street signs for seven (7) corners with all the needed equipment and an additional three (3) poles to have on hand at the shop in the amount of \$983.86 to be taken from the Street Sign Fund. All in favor, motion passed.

**16. MAYOR MIKE CRAWFORD UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO. DISCUSSION/DECISION**

BORDER TOWN BASH

Mayor Crawford informed the Council about an event called the "Border Town Bash" that will be taking place on September 20<sup>th</sup> and the 21<sup>st</sup>. The Mayor suggested donating \$1,500.00 to the event.

ROAD PROJECT ON EIGHTH AND FIRST STREET

Mayor Crawford commented that the re-pavement on Eighth Street and First Street were completed and that Kilgore did a nice job on the project. The set-up on First Street was incorrect and more area was added. An estimated \$10,000.00 was added on to the expense.

COMMUNITY BUILDING FOR RACERS

Mayor Crawford informed the Council that the racers would be using the Community Building on August 15<sup>th</sup> and 19<sup>th</sup> for meetings.

SPEAKER SYSTEM FOR COMMUNITY BUILDING

Mayor Crawford is still working on getting a revised quote for a speaker system in the Community Building.

**17. CITY ADMINISTRATOR GLENN WADSWORTH UPDATES/PENDING MATTERS AND MATTERS RELATED THERETO.**

A public hearing will be called for August 7, 2013 at 6:15 PM to discuss the increase of wages and increase of utility fees in the city.

The City is currently buying water on and off.

**18. UNFINISHED BUSINESS**

Councilmember Dennis Sweat asked what the decision was on the property that was up for bid along Pequop Ave. Council informed him that Gary and Cathy Bean were awarded the property. Gary had not yet received the property deed.

**19. NEW BUSINESS:**

Western Residentials representative Joe Shaul presented the Council with a letter in response to a Courtesy Notice regarding the labeling of house numbers and the enclosure of the garbage dumpster. Council agreed to wait before making a decision on the garbage enclosure until City Worker, Bill Freeman was asked about the situation. Joe then informed the Council that vinyl lettering will be made to post on the residential units.

**UNFINISHED BUSINESS**

Councilmember Karen Shepherd asked Joe about the privacy slats for the tow yard? Joe commented that no further steps had been made. Steve Perry told him that other yards in town did not have a fence up so he was not going to press the issue. Council encouraged Joe to inform Steve that based on the recent agreement made a Privacy Fence was required.

**20. COMMENTS FROM AUDIENCE:**

Code Enforcement Officer, Gary Bean asked the Council if it would be a possibility to get a key to the City Office so he would have access to a computer and printer to complete needed paperwork during the weeks that he works in the evening due to shift changes at his other job. Council through out many alternatives including having a sign-up sheet for the key to check out. Council agreed to have the item placed on the next agenda for further discussion.

**21. EXECUTIVE MEETING:**

No meeting needed.

**22. ADJOURNMENT:**

Motion made by Councilmember Dennis Sweat seconded by Councilmember Mandolin Hunt to adjourn the meeting. All in favor, motion passed.

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Wendover City Mayor Mike Crawford

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Wendover City Clerk – Mariah L. Murphy

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Date