

**MINUTES OF THE  
WENDOVER CITY COUNCIL MEETING  
Thursday, April 3, 2014 at 6:30 P.M.  
Wendover City, Tooele County Complex Building**

**1. CALL MEETING TO ORDER.**

Mayor Pro-tem Karen Shepherd called the meeting to order at 6:30 p.m.

**2. ROLL CALL.**

PRESENT:	Mayor Pro-tem	Karen Shepherd
	Councilmember	Mandolin Hunt
	Councilmember	Lamar Melville
	Councilmember	Dennis Sweat
	Councilmember	Tom Carlisle
	City Administrator	Glenn Wadsworth
	City Treasurer	Darlene Trammell
	City Clerk/Recorder	Mariah Murphy
	City Attorney	Joel Linares

EXCUSED: Mayor Mike Crawford

AUDIENCE: Dan Johnson, Melissa Johnson, Carole Melville, Jack Guenon, Travis Scharmann, Brooke Elton, Shaunnae Bateman, Kirk Murphy, Radine Murphy.

**3. PLEDGE OF ALLEGIANCE.**

Lead by City Administrator, Glenn Wadsworth.

**4. APPROVAL OR AMEND THE MARCH 20, 2014 CITY COUNCIL MEETING MINUTES.**

Motion made by Councilmember Lamar Melville, seconded by Councilmember Mandolin Hunt to approve the City Council Meeting minutes of March 20, 2014. All in favor, motion passed.

Mayor Pro-tem Shepherd asked for a moment of silence in remembrance of Karen Crawford.

**5. DEPARTMENT UPDATES:**

**a) SHERIFFS DEPARTMENT**

Lt. Travis Scharmann, new secretary Brooke Elton and Deputy Aranda represented the Police Department. New hours at the office will be 8:30 A.M. – 5:30 P.M. Statistics were made available to the Council.

**b) UTILITY DEPARTMENT**

The new garbage truck came in. Glenn reported that the water supply is sufficient and we have not had to purchase from West Wendover.

c) **PLANNING AND ZONING**

The Council was provided with a new version of the Zoning Map along with the proposed Table of Contents for the Zoning Handbook. Mariah asked for the Council's permission to move forward with having a Public Hearing to put the Zoning Map that was provided in place. Council agreed to have the Public Hearing scheduled for Thursday, April 17, 2014 at 5:45 P.M.

d) **TREASURER**

A Budget Work Meeting is planned for Thursday, April 17, 2014 at 6:00 P.M. Darlene informed the Council that insurances have increased 9.78 % as well as dental insurance at 8% and retirement for those who have been here a while will be 1.18% and for newer Tier 2 employees it will increase 1.14%. Darlene asked the Council if they would like her to move forward with the regular employee raises with the increase in benefits. Mayor Pro-tem Shepherd stated that she would like to see the numbers both ways before making a decision.

Darlene stated that there are no more funds in the Travel Expense and requested to attend the Insurance Meeting scheduled for Tuesday, April 29, 2014 provided she be paid for regular time worked rather than travel expenses. Mayor Pro-tem Shepherd requested this be an agenda item at the next scheduled meeting.

Glenn asked Mayor Pro-tem Shepherd to move back to Agenda Item 4 requesting an alteration be made to the minutes.

Councilmember Melville amended his previous motion to include the correction to item number 14 to change the hours of accrued time from 124 to 24 hours. Councilmember Hunt seconded. All in favor, motion passed.

A check register was also presented to the Council for their signature of approval.

e) **CLERK/RECORDER**

Mariah informed the Council about a residents request to have a pet goat at her home. Mariah was unsure how to proceed with the request and asked for the Council's suggestions. The residence is located in an R3 zone. Attorney Linares commented that the resident had the right to apply for a Special Use Permit under the Planning and Zoning. Councilmember Hunt asked, what if residents have an animal but never asked for permission. Attorney Linares stated that they were in violation.

**6. CITY ATTORNEY JOEL LINARES UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO.**

**A) MUTUAL TERMINATION AGREEMENT FOR THE INTER-LOCAL COOPERATION AGREEMENT (TOOELE COUNTY CONTRACT #00-04-07) BETWEEN WENDOVER CITY & TOOELE COUNTY FOR BUILDING INSPECTION SERVICES DATED APRIL 4, 2000.**

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Tom Carlisle to approve the Mayor Pro-tem to execute the Mutual Termination Agreement for the Inter-local Cooperation Agreement (Tooele County Contract #00-04-07) between Wendover City & Tooele County for Building Inspection services. All in favor, motion passed.

**B) CEMETERY MARKER BOND REQUIREMENT.**

Council was provided a copy of the Resolution. Mayor Pro-tem Shepherd expressed concern regarding the Resolution and stated that she was not for it. Council is to review the Resolution and make a decision at the next scheduled meeting.

**C) CURB, GUTTER AND SIDEWALK BOND REQUIREMENT.**

Council was provided a copy of the Resolution. Council is to review the Resolution and make a decision at the next scheduled meeting.

Councilmember Lamar Melville asked Attorney Linares if the City had the right to remove old wooden crosses at the Cemetery. Attorney Linares stated that he would need to review the Ordinance.

**7. APPROVE OR DISAPPROVE RESOLUTION 2014-04 A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR BUILDING PERMITS FOR THE CITY OF WENDOVER, TOOELE COUNTY, UTAH.**

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Tom Carlisle to approve Resolution 2014-04 "A Resolution Establishing a Fee Schedule for Building Permits for the City of Wendover, Tooele County, Utah." Roll Call: Councilmember Dennis Sweat, Aye; Councilmember Mandolin Hunt, Aye; Mayor Pro-tem Karen Shepherd, Aye; Councilmember Tom Carlisle, Aye and Councilmember Lamar Melville, Aye. Motion passed.

**8. DISCUSSION/DECISION REGARDING NEW BUILDING PERMIT APPLICATION FOR THE CITY OF WENDOVER, UTAH.**

Mariah explained to the Council that in order to help simplify the Building Permit Application, by using the actual Permit as the Application she could eliminate a lot of paperwork. Council agreed to move forward. No further decision needed.

**9. APPROVE OR DISAPPROVE DONATION OF TWO HUNDRED DOLLARS (\$200.00) TO THE WEST WENDOVER RECREATION DISTRICT ANNUAL EASTER EGG HUNT.**

Mayor Pro-tem Karen Shepherd explained that she is employed with the West Wendover Recreation District but has no financial gain for this event.

Motion made by Councilmember Lamar Melville, seconded by Councilmember Dennis Sweat to approve a donation of \$200.00 (two-hundred dollars) to the West Wendover Recreation District Annual Easter Egg Hunt. All in favor, motion passed.

**10. APPROVE OR DISAPPROVE RESOLUTION 2014-03, A RESOLUTION TO AMEND THE CITY OF WENDOVER 2013-2014 ANNUAL BUDGET.**

Motion made by Councilmember Mandolin Hunt, seconded by Councilmember Dennis Sweat to approve Resolution 2014-03 "A Resolution to Amend the City of Wendover 2013-2014 Annual Budget." Roll Call: Councilmember Dennis Sweat, Aye; Councilmember Mandolin Hunt, Aye; Mayor Pro-tem Karen Shepherd, Aye; Councilmember Tom Carlisle, Aye and Councilmember Lamar Melville, Aye. Motion passed.

**11. PROPOSAL/DISCUSSION TO PROVIDE POLICE COVERAGE FOR THE CITY OF WENDOVER, UTAH AND MATTERS RELATED THERETO. JACK GUENON, DECISION.**

Jack Guenon presented the Council with a revised budget for the proposed Police Department. Council expressed gratitude towards Jack Guenon for his time and efforts put forth in presenting the statistics of the City having its own Police Department. While the Council agreed with the concept, they did not feel this was the right time to move forward.

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to currently deny the proposal of searching out for new Police Coverage for the City of Wendover, Utah. All in favor, motion passed.

**12. APPROVE OR REJECT JOHNSON SPRINGS TRANSMISSION SYSTEM 2014-2015 TENTATIVE BUDGET AND ANNUAL REPORT AND MATTERS RELATED THERETO.**

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Mandolin Hunt to forward this item to the next meeting. All in favor, motion passed.

**13. APPROVE OR DISAPPROVE FABRICATION OF NEW VINYL SUPPORTING WENDOVER BUSINESSES AND INSTALLATION OF SAID VINYL BY YESCO AT A COST OF ONE THOUSAND THREE HUNDRED NINETY-SEVEN DOLLARS (\$1,397.00) AND MATTERS RELATED THERETO.**

Motion made by Councilmember Mandolin Hunt, seconded by Councilmember Tom Carlisle to approve the fabrication of new vinyl for the City Billboard East of town supporting Wendover Businesses and Installation of said vinyl by YESCO at a cost of \$1,397.00 (One Thousand Three-Hundred and Ninety-Seven Dollars). All in favor, motion passed.

**14. APPROVE OR DISAPPROVE AMENDED MEMORANDUM OF UNDERSTANDING BETWEEN WENDOVER CITY AND THE TOOELE COUNTY HOUSING AUTHORITY AND MAYOR TO EXECUTE SAME, AND RESCIND APPROVED CONTRACT OF NOVEMBER 21, 2013 BETWEEN CITY OF WENDOVER AND TOOELE COUNTY HOUSING AUTHORITY.**

Council reviewed the changes from Tooele County and asked Attorney Linares to request a counter offer of 3 (three) years for the time limit of completion but authorized Attorney Linares to go to 5 (five) years.

Motion made by Councilmember Lamar Melville, seconded by Councilmember Mandolin Hunt to table this item until the next meeting. All in favor, motion passed.

**15. RATIFY MOTION MADE ON FEBRUARY 6, 2014 BY COUNCILMEMBER KAREN SHEPHERD, SECONDED BY COUNCILMEMBER DENNIS SWEAT TO WAIVE RENTAL AND CLEANING DEPOSIT FOR WENDOVER BLOOD DRIVE HELD ON MONDAY, FEBRUARY 17, 2014.**

Motion made by Councilmember Mandolin Hunt, seconded by Councilmember Dennis Sweat to ratify the motion made on February 6, 2014 by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to waive the rental and cleaning deposit for the Wendover Blood Drive held on Monday, February 17, 2014. All in favor, motion passed.

**16. APPROVE OR DISAPPROVE AWARDING CONTRACT TO BENNETT PAVING FOR TOANA LANE ROAD PROJECT AND MAYOR TO EXECUTE SAME.**

Motion made by Councilmember Lamar Melville, seconded by Councilmember Tom Carlisle to award the contract to Bennett Paving for the Toana Lane Road Project and have the Mayor Pro-tem execute the contract. All in favor, motion passed.

**17. APPROVE OR DISAPPROVE RESIGNATION LETTER OF GARY BEAN FROM THE PLANNING AND ZONING COMMISSION.**

Motion made by Councilmember Lamar Melville, seconded by Councilmember Dennis Sweat to approve the resignation letter from Gary Bean from the Planning and Zoning Commission. All in favor, motion passed.

**18. RECOMMENDATIONS BY COUNCIL WITH REGARDS TO ANIMAL CONTROL AND CODE ENFORCEMENT AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

Mayor Pro-tem Shepherd stated that the Code Enforcement Position has been eliminated and our Animal Control Officer Position is on a call out basis. Mayor Pro-tem Shepherd asked that when the City has violations, who will serve the letters? Mariah stated that when ever a violation is brought to the attention of the Council and they request action be taken, she will then prepare the documentation and have either the Sheriff's Office or our City staff deliver the notice. Shepherd also asked if the City staff, since they regularly drive around, could be more aware of violations and report them.

**19. MAYOR MIKE CRAWFORD UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO.**

Mayor Crawford was excused from tonight's meeting. No items discussed.

**20. CITY ADMINISTRATOR GLENN WADSWORTH UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO.**

Glenn informed the Council that the Draft Environmental Impact Statement (DEIS) for Long Canyon was available for them to review if they were interested.

Glenn informed the Council that things were moving forward with the CDBG. The sidewalk is planned to begin in May (2014). He stated that he had 2 (two) construction meetings next week. One for the street monuments and the other for the fire hydrants. Because the Toana Lane bid was approved tonight that will be the next construction meeting planned.

**21. UNFINISHED BUSINESS:**

No unfinished business at this time.

**22. NEW BUSINESS:**

City Clerk/Recorder Mariah Murphy asked if she could attend a meeting put on by the GSLCRA (Great Salt Lake Clerk Recorder Association) held on Wednesday, April 16, 2014 in Draper, Utah. Because funding for travel expense are gone she asked to just be paid for the day. Council confirmed with City Administrator, Glenn Wadsworth it was okay and allowed Mariah to attend.

**23. COMMENTS FROM AUDIENCE:**

No comments made.

Mayor Pro-tem Shepherd thanked the Sheriff's department for attending the meeting. Councilmember Lamar Melville asked if Lt. Scharmann could update the Council on the current situation of the Wendover Department. Lt. Scharmann informed the Council that the current officers working in Wendover will be transferred in to Tooele and they have hired on 3 (three) new officers to replace them. They have 1 (one) more on the way and the City should be up to full staff come June (2014). City Attorney, Joel Linares informed the Council that he has been working with the County Attorney on finding ways to help retain the officers in Wendover.

Councilmember Melville shared his concerns regarding rumors about the City getting their own Police Department and other matters related thereto.

Mariah informed the Council that the Court would not be coming out for the month of April and beginning in July will only be out 1 (one) day a month.

Mayor Pro-tem Shepherd stated that she attended the Head Start gathering on Tuesday and emphasized the need to make a greater effort in attending community events. She also stated that the City's Next Dollar Foundation funding was approximately at \$3,200.00 (three thousand two-hundred dollars).

**24. EXECUTIVE MEETING:**

No meeting needed.

**25. NEXT CITY COUNCIL MEETING THURSDAY, APRIL 17, 2014 @ 6:30 P.M. WORK MEETING AT 6:00 P.M. AND POSSIBLE PUBLIC HEARING FOR A NEW ZONING MAP AT 5:45 PM.**

**26. ADJOURNMENT:**

Motion made by Councilmember Dennis Sweat seconded by Councilmember Lamar Melville to adjourn the meeting. All in favor, motion passed.

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Wendover City, Mayor Pro-tem Karen Shepherd

ATTEST:

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Wendover City Clerk – Mariah L. Murphy

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Date