

**MINUTES OF THE  
WENDOVER CITY COUNCIL MEETING  
Wednesday, March 20, 2013  
Wendover City, Tooele County Complex Building**

**1. CALL MEETING TO ORDER.**

Mayor Mike Crawford called this meeting to order at 6:30 p.m.

**2. ROLL CALL.**

PRESENT:	Mayor	Mike Crawford
	Councilmember	Dennis Sweat
	Councilmember	Lamar Melville
	Councilmember	Gordon Stewart
	Councilmember	Karen Shepherd
	Councilmember	Mandolin Hunt
	City Clerk/Recorder	Mariah Murphy
	City Administrator	Glenn Wadsworth
	City Attorney	Mark Bell
	City Prosecuting Attorney	Rob Clegg

ABSENT: City Treasurer Darlene Trammell

AUDIENCE: None recorded.

**3. PLEDGE OF ALLEGIANCE.**

Lead by City Attorney Mark Bell.

**4. APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF MARCH 6, 2013.**

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to approve the regular City Council meeting minutes of March 6, 2013. All in favor, motion passed.

**5. WAIVE RENTAL AND CLEANING FEES ON THE COMMUNITY CENTER FOR DENNIS SWEAT ON SATURDAY APRIL 20, 2013 FROM 4:30PM – 10:00PM FOR A FAMILY BIRTHDAY PARTY FOR REA SWEAT. DENNIS SWEAT. DISCUSSION/DECISION.**

Motion made by Councilmember Gordon Stewart, seconded by Councilmember Lamar Melville to waive the rental and cleaning fees on the Community Center for Dennis Sweat on Saturday April 20, 2013 from 4:30PM – 10:00PM for a family birthday party for Rea Sweat. All in favor, motion passed.

**6. CITY CODE ENFORCEMENT PROCEDURES AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

Discussion was had regarding the current procedures for Code Enforcement and the need for greater communication between the Enforcement Officer and the City Office. City Attorney, Mark Bell; City Prosecuting Attorney, Rob Clegg and City Clerk, Mariah Murphy addressed the Council regarding a new procedure for code enforcement and the issuing of citation. The process would begin with a Courtesy Notice being issued by the Code Enforcement Officer, granting a 30-day grace period to come into compliance. The notice would be in duplicate form with the second part of the form being issued and logged with the City Clerk. Upon the conclusion of the 30 day grace period the enforcement officer will again inspect the property regarding the violation. Should the matter be resolved, the officer will inform the City Clerk of such and the matter will be logged as resolved. In the event that the matter is not resolved, the City Administrator, City Clerk/Recorder and Mayor may provide an additional 30 day extension onto the Courtesy Notice, if requested by the property owner in writing. In the event that the matter is not resolved after inspection or second courtesy extension, a Notice of Violation shall be issued at which time fines may begin accruing. Any extension of time past the total of 60 grace period days shall have to be considered by the City Council for approval. In the event that no conclusion can be reached by the City Council the matter shall be referred to the City's Prosecuting Attorney for action. Should the matter be resolved at any point during any time a Notice of Compliance will be issued and the matter shall be recorded as such.

Motion was made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to move forward with a new Code Enforcement procedure that would begin with a Courtesy letter giving a 30 day grace period to come into compliance or apply for a variance. Permission given to City Administrator, City Clerk/Recorder and Mayor to give an additional extension of no more than 30 days, if needed. If the property owner does not come into compliance the City Council will review the matter and if no conclusion can be made the matter will be given to the Prosecuting Attorney for further action. All in favor, motion passed.

**7. APPROVE OR DENY OVERTIME HOURS FOR MEDICAL PURPOSES FOR DARLENE TRAMMELL PER RESOLUTION 2013-01 AND MATTERS RELATED THERETO. DISCUSSION/DECISION.**

Motion made by Councilmember Mandolin Hunt, seconded by Councilmember Dennis Sweat to approve regular 9 hours straight time for April 12<sup>th</sup> and 15<sup>th</sup> for medical purposes for Darlene Trammell per resolution 2013-01. All in favor, motion passed with opposing motion by Councilmember Gordon Stewart.

**8. MAYOR MIKE CRAWFORD UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO.**

Councilmember Lamar Melville talked to Mayor Crawford in regards to a few complaints from the elderly people in town regarding how hard it is to walk from the south west gate to the east side of the cemetery. Mayor Crawford proposed to clean up the outside area

along the east side of the property and possibly add a gate at the south east corner for access into the cemetery.

Mayor Crawford will be meeting with the Knights of Columbus shortly after the meeting tonight to work on the Wendover Hispanic Heritage Days event planned around May 5, 2013.

Mayor Crawford informed the council about his and West Wendover City Mayor, Emily Carter's visit with the Fourth Graders about their project of recycling. Mayor Crawford made them all Wendover Recycling Ambassador badges.

Mayor Crawford reported that while he was over at West Wendover he stated that he was having a hard time finding volunteers for the Fourth of July event.

City Administrator, Glenn Wadsworth went in today (March 20, 2013) and purchased the boxes needed for the UDOT storm drainage project. There is a good chance the boxes will be here by April 1, 2013. Total cost for all three boxes came to \$3969.00. The needed pipes will be delivered tomorrow and Friday (March 21 & 22, 2013). Total cost on pipes was said to be \$14,000.00.

City Administrator, Glenn Wadsworth visited with Tena Campbell today (March 20, 2013). He reported that the City lost three out of the seven CDBG grants. The Survey Monuments, Cedar Spring, Fire Hydrants and Toana Lane are still on the table. Glenn had Tena start putting together a bid for Eighth Street overlay from Pilot down to Moriah Ave.

#### **CITY ADMINISTRATOR, GLENN WADSWORTH JUMPED AHEAD ON THE AGENDA.**

The City received an application for Safe Sidewalk. City Administrator, Glenn Wadsworth worked up a project consisting of sidewalk curb and gutter from the Mt. Ridge entrance to Bonneville Ave. 25% of the cost of the project will be paid by the City. Still waiting to receive price to determine cost. Glenn ran rough figure of the cost being \$185,000.00 with the City's portion would be \$46,000.00. The City approved \$25,975.00 last year for the project.

Motion was made by Councilmember Gordon Stewart, seconded by Councilmember Karen Shepherd to follow the same outline from 2012 for the safe sidewalk project. All in favor, motion passed.

#### **AGENDA BACK IN ORDER PER MAYOR CRAWFORD.**

Mayor Crawford expressed concern in regards to reviewing the budget. There may be a need to increase the purchase of more water this year. If that is the case, we may need to look into raising the water rates. He will get with City Administrator, Glenn Wadsworth to review this.

Mayor Crawford will be meeting with Tooele Housing in April regarding funding for low income housing here in Wendover to be placed on the Conely and Fruit Property (Rippetoes old property).

Mayor Crawford reported that the appraiser was out on Monday, March, 18, 2013. He appraised Conely Acres, the Fruit Property and the 40 acres out by the water treatment plant. If funding does not come through for the low income housing plan B will be to split up the Conely and Fruit Property into lots and sale them.

**9. CITY ADMINISTRATOR GLENN WADSWORTH UPDATES/PENDING MATTERS AND MATTERS RELATED THERETO.**

City Administrator, Glenn Wadsworth read a letter that was received on March 18, 2013 regarding the water on Pilot. There were some questions that needed to be addressed from both West Wendover, Nevada and Wendover, Utah. Mayor Crawford and Mr. Wadsworth reported never being informed of the matter. A copy of the budget will be provided to the Council at the next City Council Meeting held on April 3, 2013.

The City is on all Pilot water at this time. 350 gallons coming in. This is the first time in about eight or nine months.

**10. UNFINISHED BUSINESS:**

City Clerk/Recorder, Mariah Murphy informed the council that progress is being made with the updating of addresses within the Cities database.

Councilmember Mandolin Hunt brought up the use of the 800 grid that was previously brought in by Gary Bean. Mayor Crawford reported that we need to bring it back up with Planning and Zoning for review.

**11. NEW BUSINESS:**

None

**12. COMMENTS FROM AUDIENCE:**

Mayor Crawford addressed those in the audience about Mr. Lynn Jenkins who has been requesting records about the Wadman Property. Audience member asked Council about the progress on the low-income housing. Mayor Crawford reported that it is still in progress but moving forward. Audience member also asked for more detail regarding the safe sidewalk matter.

**13. EXECUTIVE MEETING:**

Not needed.

**14. NEXT REGULAR CITY COUNCIL MEETING TO BE HELD APRIL 3, 2013 @ 6:30 P.M. WITH AN ORDINANCE WORK MEETING HELD AT 6:00PM WITH A BUDGET HEARING STARTING AT 6:15PM.**

**15. ADJOURNMENT:**

Motion made by Councilmember Gordon Stewart, seconded by Councilmember Lamar Melville to adjourn the meeting. All in favor, motion passed.

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Wendover City Mayor Mike Crawford

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Wendover City Clerk/Recorder – Mariah L. Murphy

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Date