

**MINUTES OF THE
WENDOVER CITY COUNCIL MEETING
Wednesday, January 2, 2013
Wendover City, Tooele County Complex Building**

CALL MEETING TO ORDER.

Mayor Mike Crawford called this meeting to order at 6:30 p.m.

1. ROLL CALL.

PRESENT:	Mayor	Mike Crawford
	Councilmember	Lamar Melville
	Councilmember	Karen Shepherd
	Councilmember	Dennis Sweat
	City Administrator	Glenn Wadsworth
	City Treasurer	Darlene Trammell
	City Clerk/Recorder	Mariah Murphy

EXCUSED:	Councilmember	Gordon Stewart
	Councilmember	Mandolin Hunt

AUDIENCE: None listed.

2. PLEDGE OF ALLEGIANCE.

Led by Councilmember Dennis Sweat.

3. APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 19, 2012.

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Lamar Melville to approve the regular City Council Meeting minutes of December 19, 2012 with the exception that Councilmember Dennis Sweat's name spelling on item number 8 get fixed. All in favor, motion passed.

4. APPROVAL OF THE BUDGET PUBLIC HEARING MINUTES OF DECEMBER 05, 2012.

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to approve the Budget Public Hearing minutes of December 5, 2013. All in favor, motion passed.

5. APPROVAL OF THE POLICIES AND PROCEDURES MEETING MINUTES OF DECEMBER 19, 2012.

Motion made by Councilmember Lamar Melville, seconded by Councilmember Karen Shepherd to approve the Policies and Procedures Meeting Minutes of December 19, 2012. All in favor, motion passed.

6. APPROVAL OF THE FIRST PUBLIC HEARING MINUTES OF DECEMBER 19, 2012.

Motion made by Councilmember Dennis Sweat, seconded by Councilmember Karen Shepherd to approve the First Public Hearing minutes of December 19, 2012. All in favor, motion passed.

7. DEPARTMENT UPDATES:

A) SHERIFFS DEPARTMENT

Ltn. Jeff Morgan presented report to the council. The department is currently down 3 positions. Later mentioned that the department is looking into leasing police vehicles.

B) FIRE DEPARTMENT

No monthly report was given to council. Darlene Trammell commented that there had been one new volunteer firefighter applicant.

C) UTILITY DEPARTMENT

Residents have had frozen water lines due to low temperatures. There are 71 gallons of water coming into the city. It takes 250 gallons to run.

D) TREASURER

Alcohol Beverage Enforcement check came in from the state for \$4,715.77, total account is \$24,328.92.

E) CLERK/RECORDER

Continually working on the City Website. New modifications have been made to the City Office's including a new computer at the window for ease of bill payments.

Tooele County Engineering department has contacted the City in regards to coming to an agreement with us on using their inspectors. No agreement has been written at this point. Discussion on Brett Clark's proposal for building official. No decision was made.

F) PLANNING AND ZONING

No comments or concerns were made.

8) CITY ATTORNEY MARK BELL UPDATES AND PENDING MATTERS. DISCUSSION/DECISION.

1) ANNEXATION

Proposal to be put together by Planning & Zoning Commission on January 15, 2013.

2) CODE ENFORCEMENT

Discussion with Gary Bean has prompted further action on code violations given to Fred Bermejo at 235 8th Street and Virginia Grossman at 627 Toana Lane.

Tentative date and time suggested for hearing with Steve Perry.

Currently looking into four (4) local impound yards who are in violation and are in need of upgrade. Discussion of treating all businesses the same was mentioned.

3) PILOT AVENUE

Contact was made with Darrell Peterson's wife, but no contact with Darrell has been made at this time.

4) WENDOVER PROPANE WAIVER LETTER AND MATTERS RELATED THERETO.

The council received a revised version of the proposed contract. Further discussion is needed before decision is made.

5) COOPERATIVE AGREEMENT WITH CITY OF WENDOVER AND UDOT ON STORM DRAIN MODIFICATION.

The UDOT Cooperative Agreement was presented to the City Council by City Attorney, Mark Bell.

Motion made by the Councilmember Karen Shepherd, seconded by Councilmember Dennis Sweat to authorize Mayor Mike Crawford to proceed in signing the agreement with UDOT to be reimbursed by UDOT up to \$20,000.00 for correcting the storm drain issues from Wendover Blvd. down to Toana Lane. All in favor, motion passed.

6) MEMORANDUM OF AGREEMENT BETWEEN THE TOOEELE COUNTY ATTORNEY'S OFFICE AND CITY OF WENDOVER.

Permission to take our criminal citations and include them in the Tooele County database. No charge is required.

Motion made by Councilmember Lamar Melville, seconded by Councilmember Karen Shepherd to have City Administrator Glenn Wadsworth sign the agreement between the City and Tooele County's Office. All in favor, motion passed.

CITY ATTORNEY UPDATE ON MATTERS

Mark has contacted Cindy Crowther, the City's Water Attorney and will have a litigation letter sent out soon.

Wadman investment check has been sent. Reimbursement for taxes on three (3) parcels of property.

9. APPROVE THE PURCHASE OF CODE BOOKS AT \$750.00, AND EXAM FEE OF \$1400.00 PLUS OR MINUS \$400.00 FOR BUILDING INSPECTOR TRAINING AND CERTIFICATION AND MATTERS RELATED THERETO. DAVID SHELTON DISCUSSION/DECISION.

Councilmember Karen Shepherd asked when the training begins? The City will look into ways to find the books at a cheaper price than what is quoted above.

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Lamar Melville to proceed with the purchase of code books and exam fees plus or minus \$400.00 for building inspector training and certification for David Shelton, not to exceed the amount of \$2,550.00. All in favor, motion passed.

10. APPROVE OR DENY RESOLUTION 2013-01, A RESOLUTION OF THE CITY OF WENDOVER, UTAH AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO APPROVE TEMPORARY CHANGES IN THE WORK DAY SCHEDULE FOR EMPLOYEES' MEDICAL APPOINTED NEEDS AND MATTERS RELATED THERETO. DISCUSSION/DECISION.

Motion made by Councilmember Karen Shepherd, seconded by Councilmember Lamar Melville to adopt Resolution 2013-01, a resolution of the City of Wendover, Utah authorizing the Mayor and City Administrator to approve temporary changes in the work day schedule for employees' medical appointed needs, with revision to number four (4) to state that the employee shall present the need and reasons for the change in work schedule to the City Administrator who will then address the City Council for approval. Roll Call: Councilmember Dennis Sweat, Yes; Councilmember Karen Shepherd, Yes; Councilmember Lamar Melville, Yes. Councilmember's Gordon Stewart and Mandolin Hunt were excused.

11. ASSIGNMENT OF CITY STREETS FOR REPAIR AND MATTERS RELATED THERETO. DISCUSSION/DECISION.

Further discussion of funds needed.

12. MAYOR MIKE CRAWFORD UPDATES AND PENDING MATTERS AND MATTERS RELATED THERETO.

The Council needs to be aware of funds and start thinking about what they want to do for the upcoming year.

Discussion of duplex fire.

With recent snow fall the snow plow on the city truck was helpful.

13. CITY ADMINISTRATOR GLENN WADSWORTH UPDATES/PENDING MATTERS AND MATTERS RELATED THERETO.

Appendix for the Personnel Policies & Procedures was given to the council for their review. Next meeting for review is scheduled for December 16, 2013 at 6 P.M.

Need a standby pump in the vault up at the water treatment plant. The current pump is 10 years old and has a seal that is leaking. Recommendation given by City Administrator, Glenn Wadsworth to have the city purchase an additional pump and motor for \$1,466.00.

Motion made by Councilmember Lamar Melville, seconded by Councilmember Dennis Sweat to purchase a motor and pump for the treatment plant in the amount of \$1,466.00 as recommended by City Administrator, Glenn Wadsworth. All in favor, motion passed.

14. UNFINISHED BUSINESS:

City to put on a Bonfire for Wendover High School's Homecoming. Further discussion needed with High School principal and Fire Chief.

15. NEW BUSINESS:

No Comments.

16. COMMENTS FROM AUDIENCE:

Randy Croasmun with the Wendover Times asked the council for further information regarding the Wadman property.

17. EXECUTIVE MEETING:

No Meeting Required

18. NEXT REGULAR CITY COUNCIL MEETING TO BE HELD JANUARY 16, 2013 AT 6:30 P.M. WITH SPECIAL MEETING AT 6 P.M. FOR PERSONAL POLICIES AND PROCEDURES REVIEW.

19. ADJOURNMENT:

Motion made by Councilmember Dennis Sweat seconded by Councilmember Karen Shepherd to adjourn the meeting. All in favor, motion passed.

Wendover City Mayor – Mike Crawford

Wendover City Clerk – Mariah L. Murphy

Date