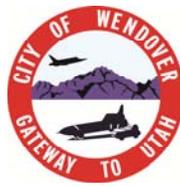


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# NEEDLE POINT GARDENS / WENDOVER CITY CEMETERY INTERNMENT ORDER

## DECEASED INFORMATION

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
(CITY) (COUNTY) (STATE)

Date of Death: \_\_\_\_\_ Place of Death: \_\_\_\_\_  
(CITY) (COUNTY) (STATE)

Cause of Death: \_\_\_\_\_

Veteran:  Yes  No

Fathers Name: \_\_\_\_\_

Cremins:  Yes  No

Mothers Name: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

Siblings Name: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Children's Name (with Birthdays): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## FUNERAL INFORMATION

Funeral Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

Graveside Services Only?  Yes  No Cemetery Arrival Time: \_\_\_\_\_

Name of Mortuary: \_\_\_\_\_  
(CITY) (STATE)

Mortuary Contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**BURIAL INFORMATION**

Grave Location:

	N	
W		E
	S	

Block: \_\_\_\_\_ Plat: \_\_\_\_\_ Lot: \_\_\_\_\_ Space: \_\_\_\_\_

Record Page: \_\_\_\_\_ Book: \_\_\_\_\_

Vault Size:  Adult  Junior  Infant  Other: \_\_\_\_\_  
Measurements

**CONTACT INFORMATION / INTERMENT ORDERED BY:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
(CITY) (STATE)

Mailing Address: \_\_\_\_\_  
(CITY) (STATE)

**PAYMENT INFORMATION**

Lot Fee: \$150.00 Internment Fees: \$150.00 Weekend/Holiday Fees: \$150.00

Headstone Bond: \$250.00

\*If a headstone is currently in place or if proof of receipt can be shown for the purchase of a headstone the bond is not required.

Date Paid: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

By signing below, I hereby agree to follow all Cemetery Regulations set forth by the City of Wendover and verify that the grave location indicated on this application was determined by myself and I accept responsibility for authorizing the deceased individual named on this application to be buried in the space indicated .

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

**Portions of Ordinance No. 2013-05 an Ordinance providing for the organization, control, and maintenance of facilities and services at the Wendover City Cemetery.**

**Section 4-1-5 Internments.**

- (1) Dead Must Be Buried in Cemetery. Nothing other than human remains shall be interred within the Wendover City Cemetery, and no Cemetery shall be established without the express written permission of the City Council.
- (2) Interment Order Is Required. Before burying human remains in the Cemetery, there shall be procured from the City Office an Interment Order for the deceased person in such plot, lot, block and plat as may be designated by the responsible party. This order must be executed forty-eight (48) hours prior to the scheduled funeral service.
- (3) Orders and Responsibilities. Under no circumstances will the City assume responsibilities for errors in opening graves when orders are given by telephone or for any mistake occurring from want of precise and proper instructions as to the particular plot, size of grave, and location where interment is desired.
- (4) Schedule Use of Cemetery. Funeral directors must schedule the use of the Cemetery, have the Interment Order signed, and have fees paid in full before arrangements with the family are concluded.
- (5) Right of ownership to Bury. No person, except the certificate holder of a lot upon which interment is to be made, shall use a plot or lot in the Cemetery, without first obtaining written permission from the certificate holder of said lot, or nearest relative of the certificate holder thereof, or legal heirs, which permission shall be filed with the City Office.
- (6) Number of Bodies Per Interment. No interment of two or more bodies shall be made in one grave except in the case of a parent and child or two infants buried in one casket.
- (7) When Body Must Be Delivered For Burial. The human remains must be delivered at the Cemetery at or before 3:00 p.m. (November 1 to April 30) and at or before 4:00 p.m. (May 1 to October 31) for interment if the grave is to be filled in with earth the same day.
- (8) No Interments on Sunday or Holidays. Except in cases of emergency, there shall be no interments on Sundays or legal holidays observed and approved by the City Council. No interments or removals whatsoever will be permitted between 12:00 noon on the Friday before Memorial Day and 12:00 noon on the Tuesday after Memorial Day.
- (9) All Interments Must Be in Vaults, Exception for the Burial of Infants. It shall be unlawful for any remains to be interred in the Cemetery unless the casket or urn shall be placed in a vault made of reinforced concrete, stone or metal. The remains of infants may be interred in a casket-vault combination.

**Section 4-1-6 Disinterment.**

- (1) Direction of Disinterment's. No person shall disinter any human remains in the Cemetery, except under the direction of the Sexton. All disinterment's shall comply with applicable State Law.
- (2) Order for Disinterment. The Order for Disinterment shall include the name of the deceased, when and where born, when and where the place of death occurred, together with the name of parents and spouse, also the date of burial, as well as the name of the Cemetery, with the initial letter of the plat, and the place of destination if disinterred and transferred beyond the environs of the Cemetery.

- (3) Burial Transit Permit. If the disinterment is to be transported outside the environs of the Cemetery, the City Office shall require a written Order For Disinterment together with a Burial Transit Permit from the Tooele County Department of Health to be executed by the certificate holder or his heirs authorizing such removal at least one (1) week prior to the day of the disinterment.
- (4) Disinterment Responsibility. The City assumes no responsibility whatsoever for the condition of any casket or vault involved in any removal.
- (5) Disinterment of Bodies of Persons Dying From contagious Diseases. It shall be unlawful for any person to remove the body of a person who has died of a contagious disease within two (2) years from the date of burial unless the body has been buried in a hermetically sealed coffin, or vault, and is found to be so encased at the time of removal.
- (6) Disinterment Fee. Fees for disinterment's will be charged according to the work involved, with a base fee established by the City Council.
- (7) Correction of Errors. The Cemetery reserves, and shall have the right to correct any errors that may be made by it either in making interments, disinterment's or removals, or the description, transfer or conveyance of any interment property, either by cancelling such conveyance and substituting any conveying in lieu of other interment property of equal value and similar location as far as possible, or as may be selected by the City Office, or, in the sole discretion of the City Office, by refunding the amount of money paid on account of said purchase. In the event such error shall involve the disinterment of the remains of any person in such property, the Cemetery reserves, and shall have the right to remove or transfer such remains so interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof.
- (8) Cost Credit. In the event of disinterment, the right to burial of said plot(s) reverts to the City and the value at time of purchase will be applied to re-interment, if in the Wendover City Cemetery.
- (9) All Interments Must Be In Vaults. It shall be unlawful for any remains to be interred in the Cemetery unless the casket or urn shall be placed in a vault made of reinforced concrete, stone, or metal.
- (10) Fees To Be Paid For Opening Grave. No grave will be opened in the Cemetery until the payment of interment fee, burial right fee and other applicable fees as established from time to time by Resolution of the City Council are paid in full to the satisfaction of the City Recorder. The presentation of the Interment Order from the City Office to the Sexton will be his authority to open or cause to be opened a grave for the burial of the deceased. However, upon a verbal or written contract being entered into between the mortician and the City wherein the said mortician agrees to guarantee, be responsible and liable for fees for the opening of a grave, or any other applicable fees related to the interment, and be personally liable for such fees, the City Office may give the Sexton authority to open graves. The said mortician then has thirty (30) days from date of interment to pay in full all outstanding fees related to his guaranteeing of payment.
- (11) The Casket Within The Cemetery. Once a casket containing the human remains is within the confines of the Cemetery, no funeral director nor his embalmer, assistant, employee, agent or any other person, shall be permitted to open the casket or to touch the body without the written consent of the legal representative of the deceased or an order signed by a court of competent jurisdiction.

- (12) Persons Permitted to Open Graves. The Sexton, and those employees of the City designated by the Sexton, are the only persons who will be permitted to open graves with the following exceptions:
- a. When the Cemetery is directed to make a disinterment by order of a court of a competent jurisdiction and a certified copy of such order has been filed with the City Office.
  - b. When the coroner directs the disinterment for the purpose of holding an inquest and has filed with the City Office his signed authorization to release the body to himself and his lawful agents. In such case, the disinterment must be made by the coroner or his lawful agents. City employees will not be permitted to assist the coroner or his agents.
- (13) The Deceased Identity. The City will not be liable for the identity of the person to be interred.
- (14) Burial of Indigents. The City Council, with the advice of the Sexton, may designate a portion of the Cemetery for the burial of indigents whenever it is made to appear to the Sexton, by proof submitted to him by the City Recorder, that any person who has died does not have an estate sufficient to pay the purchase price of burial rights in the Cemetery, and the nearest relative or responsible party of such deceased person desires to have the body of such deceased interred in said Cemetery, the Sexton may grant burial space privileges for such deceased person at the request made to him by the City Recorder. The Sexton shall give report of his decision, whether affirmative or negative, to the City Council at their next regular meeting.
- (15) Remuneration to Certificate Holder. Certificate holders shall not allow interments in their plots or lots in return for remuneration of any kind.
- (16) Interment Responsibility of Responsible Party. Persons responsible for the deceased will have full liability for the remains of the deceased when it enters the grounds of the Cemetery and will have complete charge of those remains and will cause the deceased to be lowered into the grave site. After this has been accomplished, the Sexton or his representative will take charge of the remains and will proceed thenceforth with the closing of the grave.
- (17) Access to Interment Area. The Sexton or his representative has the perpetual right of ingress and egress over any part of the Cemetery burial plat areas and shall use reasonable care in protecting all existing turf, monuments, grave flowers, grave decorations, trees or existing shrubbery in order to cause the opening and closing of graves with the required vehicles, equipment, tools and personnel.
- (18) Overtime Charges. Saturday services will be charged an additional fee as set forth by Resolution of the City Council in addition to the standard interment fee.
- (19) Infant Burials.
- a. In lieu of a concrete, stone or metal vault, the use of casket-vault combination is permissible for the burial of infants' remains. Otherwise, a concrete, stone or metal vault shall be used as required elsewhere in the Cemetery.
  - b. In the event of disinterment, the right to burial reverts to the City and the value will be applied to re-interment, if in the Wendover City Cemetery.

#### **Section 4-1-11 Monuments:**

- (1) Installation/Removal. The certificate holders of spaces or relatives of the deceased person(s) buried in the Cemetery may not install or remove, or cause the installation or removal, of any type of monument on any grave space(s) without first obtaining the approval of the Sexton.
- (2) Height Requirement. Monuments shall be at least flush with the surface of the ground and not exceeding four and a half feet (4 1/2') in height.

- (3) Cement Border. Grave monuments shall have and be set in a finished, grass-level cement base or apron (commonly known as a mow strip) extending outward from the outer perimeters of the stone or metal grave monuments for at least four inches (4"), so that the lawn may be cut conveniently without contact to the headstone or marker.
- (4) Length of Grave Monument. The combined length (extending north/south) or the mow strip and grave marker shall not exceed forty inches (40") for a single headstone; eighty inches (80") for a double headstone; or one hundred twenty inches (120") for a triple headstone.
- (5) Installation. The installation of all grave monuments will be under the supervision of the Cemetery Sexton. A notice to the City Office by the Monument Company or responsible party must be made at least twenty four (24) hours prior to the installation.
- (6) Location of Grave Monuments. All grave monuments shall be set with the outside west edge of the burial space on the marker placement line as established by the Sexton or his representative.
- (7) Failure to Comply. Wendover City shall place marker on any an grave following the interment but before a monument is placed.
- (8) Burial Right Paid Prior to Setting of Headstones. Before any marker or monument may be placed on any plot(s), the full purchase price for use of said plot(s) must be paid in full whether or not the plot(s) are occupied with human remains.
- (9) Marker/Monument Moving Fee. When the need arises to move from its location either a marker or monument in order to inter human remains, a fee will be assessed on the Interment Order in addition to the interment fees. This fee will be governed and set forth by the City Council and may change from time to time as the City Council may deem necessary. The monies collected will be designated as part of the operating budget of the Cemetery.
- (10) Family Monument. A family monument will be allowed to be installed in Plats D and E only if the certificate holder has burial rights to the entire lot(s).

#### **Section 4-1-12 Decoration of Graves.**

- (1) Removal of Funeral Flowers and Decorations. Funeral flowers and floral pieces or decorations will be removed and discarded without notice when they become unsightly.
- (2) Artificial Flowers. Artificial (dried, silk, or plastic) flowers or grave decorations are not permitted from April 1 to November 1 with the exceptions of holidays. Any fresh cut flowers are permitted in a sunken vase at any time but will be removed when they become unsightly.
- (3) Holiday Decorations. All holiday decorations will be removed within seven (7) days (with the exception of Christmas). Christmas decorations will be removed and discarded no later than the first Monday in March of the following year.
- (4) General Cemetery Cleanup. Complete general cleanup of all flowers and grave decorations will be scheduled at the following times:
  - a. The first Monday in April (for mowing until Memorial Day).
  - b. The Monday following Memorial Day.
  - c. The first Monday in November.
- (5) Removal of Personal Property. The Cemetery claims no responsibility or liability, nor will accept any claims against it, for loss or destruction of personal property left in the Cemetery, and disclaims all responsibility for loss or damage from causes beyond its reasonable control, and especially, from damage caused by the elements, an act of God, common enemy, thieves, vandals, explosions, invasions,

insurrections, riots, or order of any military or civil authority, whether the damage be direct or collateral, other than as herein provided.

## **RESOLUTION 2014-05**

### **A RESOLUTION MEMORIALIZING THE CITY'S FEE SCHEDULE FOR CEMETERY MARKER BOND REQUIREMENT**

**WHEREAS**, the City Council for Wendover, Utah has deemed it necessary and proper to establish a bond requirement to be charged for each interment to ensure that there is a marker at every site at the Needlepoint Gardens Cemetery; and

**WHEREAS**, the City Council for Wendover, Utah finds that it is in the best interest of the City to enact the following:

#### **RESOLUTION**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WENDOVER,  
TOOELE COUNTY, UTAH AS FOLLOWS:**

**SECTION 1.** Each interment will be assessed the sum of \$250.00 (two-hundred and fifty dollars) to ensure that there is a marker at every gravesite space at the Needlepoint Gardens Cemetery.

**SECTION 2.** Each gravesite shall have 12 (twelve) months from date of interment to install a proper marker on the gravesite space.

**SECTION 3.** If a proper marker is installed, the \$250.00 (two-hundred and fifty dollars) bond requirement shall be returned. If a proper marker is NOT installed, the bond shall be forfeited to the City so a proper marker shall be placed on the gravesite space.

**SECTION 4.** This Resolution shall be deemed effective upon passage by the governing body of the City of Wendover, Tooele County, Utah.

**SECTION 5.** Repeal of Prior Ordinance/Resolutions. All prior Resolutions and Ordinances which conflict with this Resolution are repealed.

Passage, and Adoption this 1<sup>st</sup> day of May, 2014.

CITY OF WENDOVER, UTAH